



2020 Howl-O-Ween Tails and Treats

**October 31st, 2020 1pm-5pm on the Keeper's House
and Lighthouse grounds**

Hello,

The Friends of Concord Point Lighthouse invite you to join us on **October 31st** for our 6th Annual Pet Fest, **Howl-O-Ween Tails and Treats**. We are searching for vendors with unique and local services and merchandise for our wonderful pet owners. Examples might include grooming and boarding services, pet treats and supplies, educational information; we welcome all products and services related to pet care and owner delights. The Tails and Treats Pet Fest is a great opportunity to share your product/service with a wide audience. Vendors will be set up on the Lighthouse grounds from **1 pm to 5 pm**. Vendors may arrive as early as **12:00 pm** to set up their space and must be off lighthouse grounds by **5:45 pm**. Electricity is available but limited.

If you are interested in participating as a vendor/crafter/artist or as an exhibitor, space is available. A single space is approximately **10'x10'**, a double space is **15'x15' up to 20' x 20'** and larger spaces are available. **Renting a single space costs \$15; a double space or larger costs \$25.**

Please consider joining us to support the educational and maintenance projects of Concord Point Lighthouse as well as to provide quality services and products to Harford County's numerous pet owners and pet lovers.

For more information, please contact us at **410-939-3213** or email director@concordpointlighthouse.org.

Thank you,

Sue Taylor,

Executive Director

Friends of Concord Point Lighthouse, Inc.



2020 Howl-O-Ween Tails and Treats Application

**October 31st, 2020 1pm-5pm on the Keeper's House grounds
and Lighthouse grounds**

Date and Time: **October 31st, 2020 -Rain or Shine-** Concord Point Lighthouse, Corner of Lafayette and Concord St., Havre de Grace, MD 21078, **1 pm to 5 pm**. Check-in will begin at **12:00 pm**. No breakdowns or packing allowed prior to **5 pm**. Vendors must remove all items from their space by **5:45 pm**.

Space: The approximate single space size is **10'x10'**, a **15' x 15'** up to **20' x 20'** space is also available for an increased fee. A single space costs **\$15**; a double space costs **\$25**. A canopy is highly recommended. The Friends of Concord Point will decide on the placement of the vendor space. Electricity is available first come, first served. Contact as soon as possible if you will require electricity. Minimum payment of \$15 is required with completed vendor application, for those whose fees are more than \$15, the balance will be due upon check-in October 31st, 2020. Make all checks payable to **The Friends of Concord Point Lighthouse**.

Vendor Equipment: Unloading and loading must be done from the street by the vendor. Vehicles must be unloaded and moved to designated parking areas before setting up your booth. You are responsible for your wares. Vendors must provide personal canopies, displays, tables and chairs. All items used to secure canopies must be taken with the vendor (if provided by them) at the conclusion of the event. Vendors must remove all items from their space by **5:45 pm Saturday, October 31, 2020**.

Raffle Item: Vendors may donate an item, service, gift basket or monetary contribution on or before the day of the event. Notification of the contribution by **October 17, 2020** is appreciated so a poster with your information can be made for display with the item. A receipt for the contribution will be mailed after the event.

For Questions/Suggestions Contact: Sue Taylor, Executive Director at **410-939-3213** or director@concordpointlighthouse.org or Emmie Michalkiewicz at intern@concordpointlighthouse.org

THE UNDERSIGNED VENDOR AGREES TO THE TERMS AS STATED

1. **The Friends of Concord Point Lighthouse, Inc.;** its **employee(s), member(s) & volunteer(s)** are not liable for any loss or damage and will not be responsible for any personal injury to the **Vendor**, their associates and/or merchandise. The **Vendor** hereby agrees to indemnify, to hold harmless from and against any and all claims, actions, liabilities and expenses and defend the above named entities from any acts or omissions to acts of the vendor, its employees, agents and assigns.
2. **Vendors** are responsible for any damage they may cause while participating in the day's event.
3. **The vendor area** will be clean and orderly upon departure. Removal of all items and trash is required.
4. **The Friends of Concord Point Lighthouse, Inc.** reserves the right to restrict the display or sale of any items or services or causes that have not been previously approved by them.
5. **All tax liabilities and permits are the sole responsibility of the vendor.**
6. **Vendors with food or food products are solely responsible to meet all requirements by the Harford County Health Department: obtain and post required license, meet COMAR-safety codes, policies and laws.**
7. There are no refunds. Payment from **vendors** who do not attend will be considered a donation to the **Friends of Concord Point Lighthouse, Inc.**
8. Any remaining balance will be due upon check-in on October 31st, 2020 to **The Friends of Concord Point Lighthouse, Inc.**

***** **Return With Minimum Payment of \$15.00** *****

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Vendor Name: _____

Business Name: _____

Mailing Address: _____

Telephone: (____) _____ - _____ **Email:** _____

Website Address: _____

Electricity: Yes / No **Raffle Contribution:** Yes / No **Space Required:** Single / Double / _____

Special Request/Suggestion: _____

Signature (Vendor): _____ **Date:** ____/____/____

Description of Craft/Merchandise/Product/Exhibit/Topic: (please attach additional page if necessary)

Office Use Only: Postmark Date: ____/____/____ Received Date: ____/____/____ Amount \$ _____

Check # _____ Space # _____ Signature: _____