



**CONCORD POINT
LIGHTHOUSE &
KEEPER'S HOUSE**

2021 Howl-O-Ween Tails and Treats Pet Fest
Sunday, October 31st, 2021, 1 pm – 5 pm
on the Keeper's House and Lighthouse Grounds

Hello,

The Friends of Concord Point Lighthouse invite you to join us on **October 31st** for our **7th Annual Howl-O-Ween Tails and Treats Pet Fest**. We are searching for vendors with unique and local services and merchandise for our wonderful pet owners. Examples might include grooming and boarding services, pet treats and supplies, and educational information; we welcome all products and services related to pet care and owner delights. The Tails and Treats Pet Fest is a great opportunity to share your product/service with a wide audience. Vendors will be set up on the Lighthouse grounds from **1 pm to 5 pm**. Vendors may arrive as early as **12:00 pm** to set up their space and must be off lighthouse grounds by **5:45 pm**. Electricity is available but limited.

If you are interested in participating as a vendor/crafter/artist or as an exhibitor, space is available. This year we are waiving the vendor fee; however, we do require that vendors complete and submit the application form so that we ensure there is sufficient space for all interested vendors.

Please consider participating.

For more information, please contact us at **410-939-3213** or email Director@concordpointlighthouse.org.

Thank you,

Carol Allen

Executive Director

Friends of Concord Point Lighthouse, Inc.

2021 Howl-O-Ween Tails and Treats Pet Fest Application

Sunday, October 31st, 2021, 1 pm – 5 pm
on the Keeper's House and Lighthouse Grounds

Date and Time: Sunday, October 31st, 2021 -Rain or Shine- Concord Point Lighthouse, Corner of Lafayette and Concord St., Havre de Grace, MD 21078, 1 pm to 5 pm. Check-in will begin at 12:00 pm. No breakdowns or packing allowed prior to 5 pm. Vendors must remove all items from their space by 5:45 pm.

Space: The approximate single space size is 10'x10', a 15' x 15' up to 20' x 20' space is also available. This year, we are waiving the vendor participation fee.

Vendor Equipment: Unloading and loading must be done from the street by the vendor. Vehicles must be unloaded and moved to designated parking areas before setting up your booth. You are responsible for your wares. Vendors must provide personal canopies, displays, tables and chairs. All items used to secure canopies must be taken with the vendor (if provided by them) at the conclusion of the event. Vendors must remove all items from their space by 5:45 pm Sunday, October 31, 2021.

Prize Drawing Item: Vendors may donate an item, service, or gift basket on or before the day of the event. Notification of the contribution by October 22, 2021, is appreciated so a poster with your information can be made for display with the item. A receipt for the contribution will be mailed after the event.

For Questions/Suggestions Contact: Office Phone, 410-939-3213; Cell phone, 517-749-6938.

Carol Allen, Executive Director at director@concordpointlighthouse.org

THE UNDERSIGNED VENDOR AGREES TO THE TERMS AS STATED

1. **The Friends of Concord Point Lighthouse, Inc.;** its **employee(s), member(s) & volunteer(s)** are not liable for any loss or damage and will not be responsible for any personal injury to the **Vendor**, their associates and/or merchandise. The **Vendor** hereby agrees to indemnity, to hold harmless from and against any and all claims, actions, liabilities and expenses and defend the above-named entities from any acts or omissions to acts of the vendor, its employees, agents and assigns.
2. **Vendors** are responsible for any damage they may cause while participating in the day's event.
3. **The vendor area** will be clean and orderly upon departure. Removal of all items and trash is required.
4. **The Friends of Concord Point Lighthouse, Inc.** reserves the right to restrict the display or sale of any items or services or causes that have not been previously approved by them.
5. **All tax liabilities and permits are the sole responsibility of the vendor.**
6. **Vendors with food or food products are solely responsible to meet all requirements by the Harford County Health Department: obtain and post required license, meet COMAR-safety codes, policies, and laws.**
7. Vendor application are due by 5 p.m. October 22nd, 2021, to **The Friends of Concord Point Lighthouse, Inc.**

***** **Return by Mail to Address Below** *****

Friends of Concord Point Lighthouse, PO Box 212 Havre de Grace, MD 21078

Or, email as an attachment to Director@ConcordPointLighthouse.org

Vendor Name: _____

Business Name: _____

Mailing Address: _____

Telephone: (____) _____ - _____ **Email:** _____

Website Address: _____

Electricity: Yes / No **Raffle Contribution:** Yes / No **Space Required:** Single / Double / _____

Special Request/Suggestion: _____

Signature (Vendor): _____ **Date:** ____/____/____

Description of Craft/Merchandise/Product/Exhibit/Topic: (please attach additional page if necessary)

Office Use Only: Postmark Date: ____/____/2021 Received Date: ____/____/2021

Space # _____ Signature: _____